UPLOAD INSTRUCTIONS FOR COVID-19 VACCINE CARD

Per DCPS public health regulations, Urban Adventure Squad is requiring proof of vaccination for students enrolling in programs starting on or after March 1st, 2022. Families will need to upload a picture of the vaccine cards for each individual student in UltraCamp. Here is how to do that!

1. **Log into your account.**
2. **Click on the Additional Options menu.**
3. **Select Document Center.**
4. **In the Document Center, locate the document labeled "COVID-19 VACCINE CARD" and click the upload icon.**
5. **Select the target individual, which is the student the vaccine card is for. If you have multiple students registered, you'll need to do these steps for each of them.**
6. **Choose your vaccine card picture file from your computer to upload.**
7. **Click the Upload Document button.**